



**ASTON TIRROLD & ASTON UPTON  
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village hall on Wednesday 17<sup>th</sup> May 2023 at 7.45pm**

Sarah Brown, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence:**

**3. Co- Opting**

**4. Minutes**

- a) To resolve that the minutes of the meeting of the Council held on 19<sup>th</sup> April 2023 (circulated to members) be signed as a correct record.

**5. Public questions, comments or representations**

**6. Declaration of acceptance of Office**

**7. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**8. Planning Applications**

To consider the following planning permissions:

- a) **P23/S1361/HH**-for development work at: Moreton Cottage 8 Alisons Lane Aston Tirrold for a single storey rear extension, pergola and addition of two new rooflights

**9. ARC**

- a) Approve Minute's from meeting on 3<sup>rd</sup> April 2023  
b) To approve ARC to go ahead with the Bonfire night- Saturday 4<sup>th</sup> November (with associated fireworks cost, expected to be online with last year: £3300 inc VAT)  
c) As agreed at the September meeting request for the PC to pay for the table tennis table installation (£1360 as per invoice attached)  
d) To ask the PC to consider paying for the Boules pitch to be renovated (costs being updated)

**10. Finance**

- a) Approve payments below

Sarah Brown Clerk fees	£255.20
Simplicity Payroll Service	£26.40
Simplicity Payroll Service- End of year paperwork	£54



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Zurich Insurance	To be agreed at AGM
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- b) Approve April's Financial Statement.
- c) CIL Monies

**11. To accept feedback and discuss matters arising from CLP Groups:**

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group

**12. Fibre Broadband**

**13. Review monthly tasks calendar**

**14. Items for next Agenda**

Date for next meeting: **7.30pm on Wednesday 21st June 2023** in the Village Hall

**Notes:**

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**For information only**

<b>January</b>	Agree budget/ Submit precept request
<b>February</b>	Submit VAT reclaim/ Confirm defibrillator checks
<b>March</b>	Reimburse ARC for Health and Safety Costs. Village Clear up
<b>April</b>	Grants paid
<b>May</b>	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
<b>June</b>	
<b>July</b>	
<b>August</b>	Confirm Defibrillator checks
<b>September</b>	Advertise for grant applications.
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
<b>December</b>	Discuss draft budget

**Upcoming Parish Council meeting dates:**

Wednesday 21<sup>st</sup> June 2023  
Wednesday 19<sup>th</sup> July 2023