



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCILS

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL  
HELD ON WEDNESDAY 19<sup>th</sup> March 2025**

**13/037 Co-opt new Councillors**

JK and PB proposed Neil Carter to join the PC.

**13/038 Apologies for absence**

Anne-Marie Simpson SODC (AMS), Crispin Topping SODC (CT), Jane Murphy OCC (JM)

**13/039 Present**

Jane Imbush (JI), Simon Young Vice-Chair (SY), Joanna Hart (JH), Jane Knight (JBK), Nigel Hawkey (NH), Peter Butcher (PB), Mary Severin (MS), Charlotte Ray- Clerk (CR),

Members of the public - 4

**13/040 Declaration of any relevant interests**

NC disclosed an interest to the Stockwell Cottage planning application and agreed not to comment or vote.

**13/041 Minutes**

Minutes from the meeting held on 19<sup>th</sup> February 2025 were then agreed by all and signed by the Chair.

**13/042 Public questions, comments, or representations**

None

**13/043 SODC and OCC Reports to the Parish Council**

- The Leaders of South Oxfordshire and the Vale of White Horse District Council have written to the Leader of West Berkshire Council to support the creation of a joint forum of senior council members from each authority to support the three authorities to work up a proposal for a possible unitary council across the three neighbouring areas.
- Grant funding advice session at Cornerstone Arts Centre in Didcot on Thursday 20 March, appointments available from 12.30pm to 4pm
- Everyone Active Grant 2025/2026 budget of £50,000 with a maximum of £1,000 for each application for projects that benefit more than one individual becoming active or sustaining activity, to groups of residents in South Oxfordshire.
- Capital Grant Scheme is opening soon for applications of up to £75,000. The grant gives organisations a financial boost towards capital expenditure such as making improvements to buildings or play areas.
- New garden waste permit payment system rolls out

See link for SODC report

[Aston Tirrold Aston Upthorpe PC DC Report 190325.docx](#)



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### 13/044 Planning

To consider the following planning permissions:

- a) [P25/S0309/HH](#) - For development work at the following location: Stockwells Cottage, Thorpe Street, Aston Upthorpe, OX11 9EG.

The application is for: Formal front entrance and canopy. Replacement rear two-storey extension. Conversion of rear outbuildings. Rear glass link. New everyday side door off driveway with porch. Restoration and associated works. Garage block - conversion to gym. Greenhouse. Summerhouse.

The Parish Council considered the application P25/S0309/HH at its meeting on March 19th 2025. The applicants attend the meeting as did near neighbors. **The PC supports the application but makes the following observations.**

The PC undertook a site visit on March 9th 2025 and were able to discuss the proposals with the applicants and view the possible impact the remodelling and development would have on both the plot as well as on neighbouring properties. The PC noted that Highways had not been formally consulted and concern was expressed on the volume of additional traffic the work would generate. Thorpe street is narrow and used by the local bus service and farm traffic. The plans identify considerable glazing. Properties to both the East and South of Stockwells Cottage have expressed concerns of being overlooked and associated light spill (which should be mitigated) with the associated possible loss of amenity. Building work is estimated to take 12-18 months. Construction should be restricted to the hours identified on the Council's website. We note the heritage officer's views on the Oriel windows. It is understood that there is an updated view from the Heritage Officer on this matter which the PC has not seen.

- b) [P25/S0433/N8A](#) - For development work at the following location: Carrimers Farm, near Aston Tirrold, OX11 9DP.

The application is for: Erection of a roof mounted solar array on the east and west facing roofs of an agricultural building.

**The PC support the application.**

### 13/045 ARC

- a) Approve Minute's from March's meeting. – Approved  
b) Clear up day is this Sunday (23<sup>rd</sup> March) 10-1pm any volunteers please meet at the Pavilion.

### 13/046 Finance

- a) Payments below approved

Simplicity Payroll Service	£26.40
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Charlotte Ray Clerk Fees	£299.00
Reimburse ARC for Health and Safety Costs	£771.15
OALC Membership Invoice	£216.00
Lloyds Bank Monthly Service Charge	£4.25

- b) Approve February's Financial Statement- Approved
- c) Appoint Internal auditor – The PC reviewed the three quotes obtained by the clerk and after some discussion the PC decided to go with Deborah O'Brien. The Chair completed the agreement form and the clerk will email to the auditor.

### 13/047 CLP Groups

- a) Roads and traffic – There has been a temporary repair to the pot hole in Chalk Hill. The drain that runs down the side will need addressing. Chloe from Highways who walked through the village with the PC has taken photos of all the reported issues and has been liaising with the PC to address them.
- b) Housing and Development – Nothing to report.
- c) Environment group – Purchase of the kissing gate and it being installed will be carried out in April. PB to arrange.

### 13/048 Items for next agenda

Date of the next meeting is at 7.30 pm on Wednesday 16<sup>th</sup> April 2025 which will be held in the Village hall.

The meeting closed at: 20:24

### 13/049 Review Monthly Calendar tasks

Following meetings will be on the third Wednesday of the month except for December when it will be the second Wednesday due to the closeness to Christmas:

16<sup>th</sup> April 2025

21<sup>st</sup> May 2025

18<sup>th</sup> June 2025

16<sup>th</sup> July 2025

17<sup>th</sup> September 2025

15<sup>th</sup> October 2025

19<sup>th</sup> November 2025

10<sup>th</sup> December 2025