



**ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village Hall on Wednesday 20th March 2024
at 7.30pm**

Charlotte Ray, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

- a) To resolve that the minutes of the meeting of the Council held on 21st February 2024 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning Applications

To consider the following planning permissions:

- a) **P24/S0690/DIS** – For development work at the following location: Upthorpe Farm, Moreton Road, Aston Tirrold.

The application is for: Discharge of condition 16 (contamination remediation sign off) on application ref. P23/S0791/S73 (Variation of conditions 2(approved plans), 3(sample materials), 4(surface water drainage), 5(foul water drainage) 6(biodiversity enhancement plan), 7(landscaping) 8 (boundary details) 9 (glazing) 10(contamination - phased risk assessment) 15 (parking & manoeuvring areas retained) and 16(contamination- phased risk assessment) on application reference number P21/S4995/FUL (Demolition of existing buildings and redevelopment to provide five dwellings with associated works).

- b) **P24/S0514/LB** – For development work at the following location: Rose Barn, Spring Lane, Aston Upthorpe, Didcot.

The application is for: Removal of two windows, form opening and install bi-fold doors.

- c) Registration of existing farm cottage address to be known as: Cowdery Yard, Sprong Lane, Aston Tirrold, Didcot, OX11 9EJ



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7. ARC

- a) Approve Minute's from March's meeting.
- b) Approve Health and Safety Claim for the year.

8. Finance

- a) Approve payments below

Simplicity Payroll Service	£26.40
Charlotte Ray Clerk Fees	£264.20
Tree Surgery Quote for work at the Recreation ground	£3660.00
Invoice for replacement ink for Clerk's printer	£21.95
Invoice for repairs to the tractor	£2994.00
Simplicity Payroll Service (missed payment from August 2023)	£26.40
OALC membership invoice 2024	£168.00

- b) Approve February's Financial Statement.

9. To accept feedback and discuss matters arising from CLP Groups:

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group-
 - Postcards for verge management

10. Review monthly tasks calendar

11. CIL Monies – Public Ideas

12. Items for next Agenda

Date for next meeting: **7.30pm on Wednesday 17th April 2024** in the Village Hall

Notes:

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For information, only

January	Agree budget/ Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health and Safety Costs. Village Clear up
April	Grants paid
May	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
June	AGAR Paperwork



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July	
August	Confirm Defibrillator checks
September	Advertise for grant applications.
October	Final date for grant applications
November	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
December	Discuss draft budget

Upcoming Parish Council meeting dates:

Wednesday 15th May 2024

Wednesday 19th June 2024

Wednesday 17th July 2024

Wednesday 18th September 2024

Wednesday 16th October 2024

Wednesday 20th November 2024

Wednesday 11th December 2024