



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCILS

**MINUTES OF THE MEETING OF ASTON TIRROLD AND ASTON UPTHORPE PARISH COUNCIL  
HELD ON WEDNESDAY 21<sup>st</sup> JUNE 2023**

**13/012 Apologies for absence**

Jane Imbush Chair (JI), Joanna Hart (JH), Jane Murphy OCC (JM), Henry Weeks (HW),

**13/013 Present**

Simon Young Vice-Chair (SY), Jane Knight (JBK), Peter Butcher (PB), Nigel Hawkey (NH), Neil Carter (NC), Anne-Marie Simpson SODC (AMS), Sarah Brown- Clerk (SB), Charlotte Ray- New Clerk (CR)

**13/014 Declaration of any relevant interests**

None

**13/015 Minutes**

Minutes from the meetings held on 17<sup>th</sup> May 2023 were then agreed by all and signed by the Chair.

**13/016 Public questions, comments, or representations**

SY Introduced Charlotte Ray as the new parish clerk and thanked SB for staying on for 2 months to ensure a smooth transition

**13/017 SODC and OCC Reports to the Parish Council**

See end of minutes for more details on the following topics

- Find out about grants and meet our Community Hub
- Grants funding advice session
- Meet our Community Hub team
- Creating an action plan
- Rural England Prosperity Fund
- Waste Survey
- The planning team holds monthly surgeries for members of town and parish councils to discuss general planning queries.

**13/018 Planning**

- a) **P23/S1361/HH**-for development work at: Moreton Cottage 8 Alisons Lane Aston Tirrold for a single storey rear extension, pergola and addition of two new rooflights. The PC **SUPPORT** this application on the condition that the applicant provides the second car parking space referred to in front of their garage.
- b) **P23/S1953/MPO**- for development work at the following location: Copse Stile Estate Spring Lane Aston Tirrold for Modification of the Planning Obligation under S106 agreement dated 23 May 2002 between John Piers Tregarthen Marmion and Roxanne Joanna Marmion and Coutts Finance Co under application reference number



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCILS

P01/W1035 for modification of occupancy and ownership restriction that affects Gardeners Cottage. The PC **SUPPORT** this application.\*

- During the discussion several councillors raised concern about the possibility of the southern part of the estate being developed for housing in the event of the main house, garden and stables being sold and the remainder of the land being retained. The applicant reassured the PC that, in that event, any development of the retained land would be limited to an application for a single house for their own occupation on return to the village.

### 13/019 ARC

- a) To approve ARC Minutes from 5<sup>th</sup> June 2023- Approved
- b) To consider contributing to the required tree work at the Rec (best quote is £2,800+VAT), else ARC will have to spread over a number of years. SB and CR will investigate whether if CIL monies can be spent on this and other projects at the recreation ground.
- c) To approve £1,910 contribution to ARC to cover refurbishment of boules pitch- Decision deferred subject to ARC clarifying their funding priorities (and there was a suggestion that the seating area outside the play area should be upgraded).

### 13/020 Finance

- a) Payments below approved

|  |         |
|--|---------|
| Sarah Brown Clerk fees                             | £255.20 |
| Simplicity Payroll Service                         | £26.40  |
| SODC – Election fees                               | £600    |
| Rustic Management- Shingle and crane bag for paths | £172.80 |
| Garden Lawncare Guy- Seed coldstart 20kg           | £220    |

- b) Approve May's Financial Statement- Approved
- c) Training course for Charlotte Ray (New Clerk) £80 + VAT- Approved
- d) Acknowledge payment for Defib cabinets of £635.94- Approved
- e) AGAR Paperwork- Steve Morant has completed his internal audit for SB and SY to sign and send off as complete. Steve has offered himself to do the internal audit again next year which was unanimously accepted. The PC gives their sincere thanks to him for his hard work yearly to do this.

### 13/021 CLP Groups

- a) Roads and traffic- The 20mph speed limit has been approved by OCC Highways for the whole of the Moreton Road and will be introduced in due course. JBK was thanked for achieving this breakthrough.



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCILS

- b) Housing and Development- Nothing to report.
- c) Environment Group-
  - The PC is extremely grateful to Peter, Tom and all the other volunteers for applying gravel to the Spring Lane footpath last weekend.
  - The PC will ask OCC for postcards or leaflets that can be used to post through doors with over growing hedges. NC to investigate.

**13/022 Fibre Broadband**

The successful role out is virtually complete.

**13/023 Proposed Stopping Up of Aston Upthorpe BOAT 7 and Blewbury BOAT 27 & Creation of Restricted Byway in Aston Upthorpe**

The PC SUPPORT this

**13/024 Review Monthly Calendar tasks**

**13/025 Items for next agenda**

Date of the next meeting is at 7.30pm on Wednesday 19th July 2023 which will be held in the Village hall.

Meeting closed at: 20.34

**SODC Report**

Corporate Plan Annual Performance Report – Annual Report 2022-2023

Corporate Plan Performance Report – Fourth Quarter

Climate Action Plan Performance Report – Fourth Quarter

Please visit [www.southoxon.gov.uk](http://www.southoxon.gov.uk) to view these

**Find out about grants and meet our Community Hub**

SODC officers will be at the Crowmarsh Pavilion in Crowmarsh Gifford, Wallingford, OX10 8EB on Monday 17 July 1- 5pm to meet with voluntary sector groups, town and parish councils and residents to provide advice and guidance on grants and to talk through the support our SODC Community Hub can give.

**Grants funding advice session**

This will be an opportunity for people to discuss a project they might want grant funding for, and to ask officers questions about eligibility or the application process for all our varied grant schemes.

People can book a face-to-face meeting with our grants team by emailing [grants@southandvale.gov.uk](mailto:grants@southandvale.gov.uk) or calling 01235 422405. Or if unable to attend then call or arrange a Teams meeting another time. If you have any questions, please call Madeline Swain on 07849 574863 or Lynsey Green on 07510 921690.

**Meet our Community Hub team**

The Community Hub team will also be there to meet residents to provide advice and guidance and to talk through the support available through our



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCILS

Community Hub. This includes Cost of Living, food support, becoming a host for Homes for Ukraine scheme or offering support to guests on the Homes for Ukraine scheme.

☎ Call: 01235 422600

✉ Email: [communitysupport@southandvale.gov.uk](mailto:communitysupport@southandvale.gov.uk)

Our office hours are 8.30am - 5pm Monday to Thursday, 8.30am-4.30pm on Fridays (and closed on bank holidays).

Oxfordshire Food Strategy & South and Vale Food Action working Group

At a meeting of Full Council on 14 July 2022 members passed a motion to support farming and the food system in our district which included commitments to support sustainable food production and to reduce food waste.

Work on implementation is ongoing through the Oxfordshire Food Strategy and the development of a South and Vale Food Action Working Group to shape district action plans.

#### **Creating an action plan**

An initial meeting, which Cllr Ben Manning attended, was held on 9 June for a range of representatives including farmers, local food producers, food banks, nutrition specialist and local shops.

Lots of ideas were shared and connections made to tackle cost of living, promote healthy eating and make the most of local partnerships to make healthy food more available and support local producers and sellers. To find out more about the Oxfordshire Food Strategy and the South and Vale Food Action Working Group and how to get involved please email [communityconnectors@southandvale.gov.uk](mailto:communityconnectors@southandvale.gov.uk)

The Climate and Biodiversity team is inviting local community organisations to an online forum on making cost savings through improving energy efficiency in community buildings such as local sports clubs, village halls and parish buildings.

The event will include speakers detailing their experience of making changes to their community buildings. There will also be information on the practical and financial support the councils can offer.

The event will take place ONLINE from 6pm - 7pm on Tuesday 11 July – please forward to groups who may wish to attend. They should email [climateaction@southandvale.gov.uk](mailto:climateaction@southandvale.gov.uk) to register and they will be sent the meeting link.

#### **Rural England Prosperity Fund**

More than £1.2m is being made available to help improve the rural economy across our districts. We've secured funding from the government's Rural England Prosperity Fund, which can be used to provide a boost to projects such as creating rural business hubs, setting up community energy schemes and diversifying farm businesses beyond agriculture.

Any organisation with legal status will be able to apply for the funding when it opens in the Autumn this year. This will include

- public sector organisations
- higher and further education institutions



ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCILS

- private sector companies
- voluntary organisations
- registered charities

Before the application process begins our Economic Development team wants to understand which organisations might apply and for what type of project, and so is asking anyone interested to send an Expression of Interest in the run up to the funding scheme opening later this year.

There are more details on the scheme on the South REPF page and Vale REPF page.

Anyone with questions about the scheme please email [business.support@southandvale.gov.uk](mailto:business.support@southandvale.gov.uk).

### **Waste Survey**

We've launched a new survey to find out what residents think about our waste and street cleaning services. We will use the feedback to identify what aspects of our waste service people are happy with as well as the areas where we could do better.

Residents can complete the waste survey online now. Comments are open until Monday 10 July 2023.

If anyone has questions or requires the survey in an alternative format (for example large print, Braille, audio, email, Easy Read and alternative languages) they should email [waste.team@southandvale.gov.uk](mailto:waste.team@southandvale.gov.uk) or call 01235 422146.

Have your say on our Air Quality Action Plan

We launched the survey on the council's new joint Air Quality Action Plan (AQAP) to coincide with Clean Air Day (15 June). The AQAP sets out proposals for the next four years to improve air quality in the districts. This includes the good news that most places have seen a consistent reduction in one of the main measured pollutants: nitrogen dioxide

Wallingford, Watlington and Abingdon have seen the levels of the pollutant nitrogen dioxide fall below the national objective level over the past three to five years so it is "proposed they will no longer be designated Air Quality Management Areas (AQMAs) in the future. Air quality monitoring will continue at those places.