

12-Jun-26

**Members are summoned to:
The meeting of Aston Tirrold and Aston Upthorpe Parish Council to be held in the Village
Hall on Wednesday 17th June 2026 at 7.30pm**

Charlotte Ray, Clerk to the Council

MEETING AGENDA

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

a) To resolve that the minutes of the meeting of the Council held on 20th May 2026 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning Applications

To consider the following planning permissions:

- a) **P26/S1618/HH** – For development work at the following location: [Carrimers Farmhouse Aston Tirrold Didcot OX11 9DP](#)

The application is for: Installation of tennis court

- b) **P26/S0835/O** - For development work at the following location: [Ham Paddock, Alison's Lane, Moreton Road, Aston Tirrold, OX11 9GW](#)

The application is for: Two dwellings and associated works (phased development)

7. ARC

- a) Approve the Minute's from June's meeting.
- b) There has been a suggestion that all the Village groups get together once or twice a year to share potential dates and deconflict where possible. It might make sense for the PC to coordinate this rather than ARC as the neutral convenor. Perhaps it could be before/after a PC meeting, maybe with refreshments as a way of encouraging all the village groups to keep up the fantastic effort they are making. That said, not sure who has the time / energy to arrange this.

8. Finance

a) Approve payments below for June

Simplicity Payroll Service	£26.40
Charlotte Ray Clerk Fees	£317.60
HMRC PAYE Liability	£2.40
Clerk Expenses - Printer Ink	£11.99
Wel Medical invoice – Replacement batteries and upgrade	£559.20
Invoice for Internal Auditor	£200.00

b) Approve May's Financial Statement.

9. To accept feedback and discuss matters arising from CLP Groups:

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group

10. To Discuss progress with the Internal Auditors Recommendations.

11. Discuss and approve for Clerk to become a member of SLCC (Society of Local Council Clerks).

Full year subscription is £200 with a £15 Joining fee.

12. To consider the Annual Governance and Accountability return.

13. Discuss the consultation on the submitted Lambourn Neighbourhood Development Plan.

14. To approve the adoption of the following policies as per the Internal Auditors recommendations: Financial Regulations, Standing Orders, IT.

15. Review monthly tasks calendar

16. Items for next Agenda

Date for next meeting: **7.30pm on Wednesday 8th July 2026** in the Village Hall

Notes:

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice

your judgement of the public interest and it relates to a financial or regulatory matter.

For information, only

January	Agree budget/ Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health and Safety Costs. Village Clear up
April	Grants paid
May	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
June	AGAR Paperwork
July	
August	Confirm Defibrillator checks
September	Advertise for grant applications.
October	Final date for grant applications
November	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
December	Discuss draft budget

Upcoming Parish Council meeting dates:

Wednesday 16th September 2026

Wednesday 21st October 2026

Wednesday 18th November 2026

Wednesday 9th December 2026