



**ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village hall on Wednesday 19th July 2023 at 7.30pm**

Sarah Brown, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence:**

**3. Minutes**

- a) To resolve that the minutes of the meeting of the Council held on 21<sup>st</sup> June 2023 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**6. Planning Applications**

To consider the following planning permissions:  
None

**7. ARC**

- a) Approve Minute's from Julys meeting

**8. Finance**

- a) Approve payments below

Sarah Brown Clerk fees	£255.20
Simplicity Payroll Service	£26.40
Village hall fees	£86
Defib cabinet adjustment for cabinet re-order	£29.94
Charlotte Ray Clerk fees (June and July)	£462.35
Printer and Ink costs for Clerk	£70.48
Roles and responsibilities course for Charlotte Ray (Agreed last meeting but excluded VAT)	£96 inc VAT

- b) Approve June's Financial Statement.



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**9. CIL Monies- Public Ideas**

- a) Allotments
- b) Library of stuff
- c) Road Sweeper
- d) Village shop

**10. To accept feedback and discuss matters arising from CLP Groups:**

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group-

**11. Fibre Broadband**

**12. Review monthly tasks calendar**

**13. Items for next Agenda**

Date for next meeting: **7.30pm on Wednesday 20th September 2023** in the Village Hall

**Notes:**

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**For information only**

<b>January</b>	Agree budget/ Submit precept request
<b>February</b>	Submit VAT reclaim/ Confirm defibrillator checks
<b>March</b>	Reimburse ARC for Health and Safety Costs. Village Clear up
<b>April</b>	Grants paid
<b>May</b>	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
<b>June</b>	AGAR Paperwork
<b>July</b>	
<b>August</b>	Confirm Defibrillator checks
<b>September</b>	Advertise for grant applications.
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
<b>December</b>	Discuss draft budget

**Upcoming Parish Council meeting dates:**

Wednesday 20th September 2023

Wednesday 18<sup>th</sup> October 2023

Wednesday 15<sup>th</sup> November 2023