

**Members are summoned to:  
The meeting of Aston Tirrold and Aston Upthorpe Parish Council to be held in the Village  
Hall on Wednesday 21<sup>st</sup> January 2026 at 7.30pm**

Charlotte Ray, Clerk to the Council

**MEETING AGENDA**

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence:**

Jane Knight (JBK), Tom Mooney (TM),

**3. Minutes**

a) To resolve that the minutes of the meeting of the Council held on 10<sup>th</sup> December 2025 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**6. Planning Applications**

To consider the following planning permissions:

**7. ARC**

a) Approve the Minute's from January's meeting. – No meeting in January.

**8. Finance**

a) Approve payments below for January

Simplicity Payroll Service	£26.40
Charlotte Ray Clerk Fees	£310.00
Village Hall Invoice (Hall Hire 3x meetings Oct-Dec)	£75.00
Invoice Wel Medical – Replacement Defib Pads	£158.70
SODC Dog Bins Invoice (1 <sup>st</sup> April – 30 <sup>th</sup> Sept)	£280.94
Charlotte Ray – Expenses Printer ink	£11.99
Rustic Management Invoice to repair village noticeboards	£135.00

b) Approve December's Financial Statement.

**9. To accept feedback and discuss matters arising from CLP Groups:**

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group

**10. To Discuss progress with the Internal Auditors Recommendations.**

**11. Review monthly tasks calendar**

**12. Items for next Agenda**

Date for next meeting: **7.30pm on Wednesday 18<sup>th</sup> February 2026** in the Village Hall

**Notes:**

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.  
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**For information, only**

<b>January</b>	Agree budget/ Submit precept request
<b>February</b>	Submit VAT reclaim/ Confirm defibrillator checks
<b>March</b>	Reimburse ARC for Health and Safety Costs. Village Clear up
<b>April</b>	Grants paid
<b>May</b>	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
<b>June</b>	AGAR Paperwork
<b>July</b>	
<b>August</b>	Confirm Defibrillator checks
<b>September</b>	Advertise for grant applications.
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
<b>December</b>	Discuss draft budget

**Upcoming Parish Council meeting dates:**

Wednesday 18<sup>th</sup> February 2026

Wednesday 18<sup>th</sup> March 2026

Wednesday 15<sup>th</sup> April 2026

Wednesday 20<sup>th</sup> May 2026

Wednesday 17<sup>th</sup> June 2026

Wednesday 15<sup>th</sup> July 2026

Wednesday 16<sup>th</sup> September 2026

Wednesday 21<sup>st</sup> October 2026  
Wednesday 18<sup>th</sup> November 2026  
Wednesday 9<sup>th</sup> December 2026