



**ASTON TIRROLD & ASTON UPTHORPE
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village hall on Wednesday 13th December
2023 at 7.30pm**

Charlotte Ray, Clerk to the Council

1. Declaration

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. Apologies for absence:

3. Minutes

a) To resolve that the minutes of the meeting of the Council held on 8th November 2023 (circulated to members) be signed as a correct record.

4. Public questions, comments or representations

5. SODC and OCC Reports to the Parish Council

To receive reports from SODC and OCC and ask any questions these raise.

6. Planning Applications

To consider the following planning permissions:

7. ARC

- a) Approve Minute's from November's meeting along with bonfire financial summary.
- b) To approve ARC to spend £2,440.00 plus vat on laminate flooring from Kings flooring, which was the most competitive of 3 quotes received. The PC agreed in October that it would consider funding this as it would improve the fabric of the Pavilion, providing 3 quotes were obtained (now done). To approve PC to refund ARC once the invoice is received.

8. Finance

a) Approve payments below

Simplicity Payroll Service	£26.40
Charlotte Ray Clerk Fees	£264.20
Dog Bin Emptying Invoice	£237.94

b) Approve November's Financial Statement.

c) To approve that PC bank account signatories can make payments when needed up to £500 without prior approval

9. To accept feedback and discuss matters arising from CLP Groups:



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- a) Roads and Traffic
 - Installation of bollards at the following locations: Thorpe Street/Fullers Road junction, Thorpe Street/Hagbourne Road and Spring Lane bend.
- b) Housing & Development
- c) Environment Group-
 - Postcards for verge management

10. Review monthly tasks calendar

11. CIL Monies – Public Ideas

12. RAF Benson Community Engagement

Group Captain Chris Royston-Airey will be attending the meeting on behalf of RAF Benson to provide a talk to give the community a better understanding of what RAF Benson do.

13. Items for next Agenda

Date for next meeting: **7.30pm on Wednesday 17th January 2024** in the Village Hall

Notes:

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For information only

January	Agree budget/ Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health and Safety Costs. Village Clear up
April	Grants paid
May	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
June	AGAR Paperwork
July	
August	Confirm Defibrillator checks
September	Advertise for grant applications.
October	Final date for grant applications
November	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
December	Discuss draft budget

Upcoming Parish Council meeting dates:

Wednesday 17th January 2024
Wednesday 21st February 2024
Wednesday 20th March 2024
Wednesday 17th April 2024
Wednesday 15th May 2024
Wednesday 19th June 2024
Wednesday 17th July 2024



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Wednesday 18th September 2024

Wednesday 16th October 2024

Wednesday 20th November 2024

Wednesday 11th December 2024