November 10th 2026

Members are summoned to:
The meeting of Aston Tirrold and Aston Upthorpe Parish Council to be held in the Village Hall on Wednesday 18th November 2026 at 7:30pm

Charlotte Ray, Clerk to the Council

MEETING AGENDA

1. **Declaration**
   To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

2. **Apologies for absence:**

3. **Minutes**
   a) To resolve that the minutes of the meeting of the Council held on 21st October 2026 (circulated to members) be signed as a correct record.

4. **Public questions, comments or representations**

5. **SODC and OCC Reports to the Parish Council**
   To receive reports from SODC and OCC and ask any questions these raise.

6. **Planning Applications**
   To consider the following planning permissions:

   a) **P26/S4700/HH** – For development work at the following location: Stockwells Cottage Thorpe Street Aston Upthorpe OX11 9EG

      The application is for: Garden wall, patent glazing and road boundary estate fencing.

7. **ARC**
   a) Approve the Minute's from November's meeting.
   b) PC to approve using First Class Tree Surgeons to continue the tree works at the recreation ground: £1,400 (plus VAT) to dead wood trees on Chalk Hill side, reduce size of sycamore overhanging garage and remove limb of tree overhanging house at Downs End of Rec.
   c) PC to consider ARC's suggestion about putting a kissing gate at the Downs End of the Rec for easier pedestrian access to the rec for people coming down Chalk Hill.
   d) ARC is considering upgrading the hard surface used for basketball at the rec. It has been challenging to get quotes, but one has been provided for £9,000 excluding VAT. Would the PC consider applying to the SODC Councilor funds for this?
   e) PC to approve Councillors Hart & Munro to pay Bonfire related invoices. Total currently is £2,854.01 with further invoices expected.

8. Finance

a) Approve payments below for November

Simplicity Payroll Service	£26.40
Clerk Salary	£326.00
HMRC PAYE Liability	£4.40
SODC – dog bin emptying invoice	£312.52
Annual Website Fee & Monthly Banking Fee	£351.50 & £63.75
Waterstones receipt for vouchers purchased for speeding drawing competition. (Reimburse Cllr Knight)	£40.00
Printinco Invoice (Speeding posters printed for village display)	£57.60

b) Approve October's Financial Statement.

9. To accept feedback and discuss matters arising from CLP Groups:

a) Roads and Traffic
b) Housing & Development
c) Environment Group

10. Discuss/Approve the following Grant Applications:

a) History group £400.00 & £190.00
b) Village Hall Post Office £500.00
c) Burial Ground £3095.00
d) Church Choir £100.00
e) Toddler group £330.00

11. To approve the adoption of the following polices as per the Internal Auditors recommendations: IT

12. To Discuss progress with the Internal Auditors Recommendations.

13. Review monthly tasks calendar

14. Items for next Agenda

Date for next meeting**: 7.30pm on Wednesday 9th December 2026** in the Village Hall

Notes:

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.

A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

For information, only

January	Agree budget/ Submit precept request
February	Submit VAT reclaim/ Confirm defibrillator checks
March	Reimburse ARC for Health and Safety Costs. Village Clear up
April	Grants paid
May	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
June	AGAR Paperwork
July	
August	Confirm Defibrillator checks
September	Advertise for grant applications.
October	Final date for grant applications
November	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
December	Discuss draft budget

Upcoming Parish Council meeting dates:
Wednesday 9th December 2026

Wednesday 20th January 2027
Wednesday 17th February 2027
Wednesday 17th March 2027
Wednesday 21st April 2027
Wednesday 19th May 2027
Wednesday 16th June 2027
Wednesday 21st July 2027
Wednesday 15th September 2027
Wednesday 20th October 2027
Wednesday 17th November 2027
Wednesday 8th December 2027