

**Members are summoned to:  
The meeting of Aston Tirrold and Aston Upthorpe Parish Council to be held in the Village  
Hall on Wednesday 15<sup>th</sup> April 2026 at 7.30pm**

Charlotte Ray, Clerk to the Council

**MEETING AGENDA**

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence:**

Sarah Munro (SM),

**3. Minutes**

a) To resolve that the minutes of the meeting of the Council held on 18<sup>th</sup> March 2026 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**6. Planning Applications**

To consider the following planning permissions:

- a) [P26/S0727/HH](#) – For development work at the following location: 1 Rectory Lane, Aston Tirrold, OX11 9DH.

The application is for: Proposed ground floor rear extension. New twin wall external black flue to rear elevation, fenestration changes and associated internal layout changes.

- b) [P26/S0835/O](#) - For development work at the following location: Ham Paddock, Alison's Lane, Moreton Road, Aston Tirrold, OX11 9GW

The application is for: Two dwellings and associated works (phased development).

- c) [P26/S0798/HH](#) - For development work at the following location: Post Office, Baker Street, Aston Tirrold, Didcot, OX11 9DD

The application is for: First floor extension over existing ground floor, rebuilding of annex to the side, new wall and roof to garage, front ground floor extension and rooflights to the study.

- d) [P26/S0706/LB](#) - For development work at the following location: Aston Tirrold Manor, Aston Street, Aston Tirrold, OX11 9DJ

The application is for: Repairs to front boundary wall.

**7. ARC**

- a) Approve the Minute's from April's meeting.

**8. Finance**

- a) Approve payments below for March

Simplicity Payroll Service	£26.40
Charlotte Ray Clerk Fees	£317.80
HMRC PAYE Liability	£2.20
Village Hall Post Office Grant	£500.00
Burial Ground Grant	£1,000.00
Toddler Group Grant	£649.00
Village Hall Hire For PC Meetings (Jan-March)	£75.00

- b) Approve March's Financial Statement.  
 c) Discuss/Approve Zurich Insurance Renewal of £2,398.27 for 1 year agreement or £2,179.16 to enter into another 3 year agreement.

**9. To accept feedback and discuss matters arising from CLP Groups:**

- a) Roads and Traffic  
 b) Housing & Development  
 c) Environment Group

**10. To Discuss progress with the Internal Auditors Recommendations.**

**11. Review monthly tasks calendar**

**12. Items for next Agenda**

Date for next meeting: **7.30pm on Wednesday 20<sup>th</sup> May 2026** in the Village Hall

**Notes:**

- The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.  
 A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice

your judgement of the public interest and it relates to a financial or regulatory matter.

**For information, only**

<b>January</b>	Agree budget/ Submit precept request
<b>February</b>	Submit VAT reclaim/ Confirm defibrillator checks
<b>March</b>	Reimburse ARC for Health and Safety Costs. Village Clear up
<b>April</b>	Grants paid
<b>May</b>	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
<b>June</b>	AGAR Paperwork
<b>July</b>	
<b>August</b>	Confirm Defibrillator checks
<b>September</b>	Advertise for grant applications.
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
<b>December</b>	Discuss draft budget

**Upcoming Parish Council meeting dates:**

Wednesday 20<sup>th</sup> May 2026

Wednesday 17<sup>th</sup> June 2026

Wednesday 15<sup>th</sup> July 2026

Wednesday 16<sup>th</sup> September 2026

Wednesday 21<sup>st</sup> October 2026

Wednesday 18<sup>th</sup> November 2026

Wednesday 9<sup>th</sup> December 2026