



**ASTON TIRROLD & ASTON UPTHORPE  
PARISH COUNCIL**

**Agenda for a meeting of the Council to be held in the Village hall on Tuesday 19<sup>th</sup> April 2022 at  
7.30pm**

Sarah Brown, Clerk to the Council

**1. Declaration**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting. (See note 1)

**2. Apologies for absence:**

**3. Minutes**

To resolve that the minutes of the meeting of the Council held on 21<sup>st</sup> March 2022 (circulated to members) be signed as a correct record.

**4. Public questions, comments or representations**

**5. SODC and OCC Reports to the Parish Council**

To receive reports from SODC and OCC and ask any questions these raise.

**6. Planning Applications**

To approve the following planning applications:

a) **P22/S1030/HH**- development work at the following location: Sheepcote Farm Aston Upthorpe for an erection of detached garage and garden store

b) **P22/S1058/LB**- development work at the following location: Old Pyles Fullers Road Aston Upthorpe for Re-thatching of main roof (reducing final depth to 450-500mm, but keeping original base coat. Reintroduction of original central chimney stack. Tiling of rear lean-to roof slope too shallow for thatching. Introduction of new leaded light window to north elevation of east wing and replacement of softwood casement with leaded light window in east elevation of east wing. Replacement of UPVC gutters to tiled roof areas with painted cast aluminium. Repairs to timber frame of north elevation of east wing.

c) **P22/S1227/HH**- development work at the following location: 1 Alisons Lane Aston Tirrold for installation of ground sited solar panel array able to provide all electrical power for six to eight months a year and a useful contribution at other times.

d) **P22/S1278/T28**- development work at the following location: O/S Foxhill, Thorpe Street, Baker Street and O/S The Close, Aston Street Aston Upthorpe Oxon with the intention to onstall fixed line broadband electronic communications apparatus.

**7. ARC**

Approve minutes from April's meeting.

**8. Finance**

a) Approve payments below



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Sarah Brown Clerk fees	£235.20
Simplicity Payroll Service	£26.40
Simplicity end of year payroll	£48
SODC Dog bin emptying 1Jan-31Mar2022	£89.70
PCC Grant	£2420
Astons Web Team Grant	£150
Village Hall Grant	£2,500
Village Hall Post Office Grant	£500
Village hall hire for PC meetings Jan-Mar	£58.50

- b) Approve Marchs' Financial Statement.
- c) Appointment of Steve Morant as Internal Auditor.

**9. To accept feedback and discuss matters arising from CLP Groups:**

- a) Roads and Traffic
- b) Housing & Development
- c) Environment Group

**10. Jubilee Party**

**11. Village deep clean date and plans**

**12. Fibre Broadband**

**13. Review monthly tasks calendar**

**14. Items for next Agenda**

Date for next meeting: **7.30pm on Monday 16th May 2022** in the Village Hall

**Notes:**

1. The disclosure must include the nature of interest. If you become aware, during the course of a meeting, of an interest that has not been disclosed under this item you must immediately disclose it. You may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial.  
A personal interest is prejudicial if a member of the public with knowledge of the relevant facts would reasonably regard it as so significant that it is likely to prejudice your judgement of the public interest and it relates to a financial or regulatory matter.

**For information only**

<b>January</b>	Agree budget/ Submit precept request
<b>February</b>	Submit VAT reclaim/ Confirm defibrillator checks
<b>March</b>	Reimburse ARC for Health and Safety Costs. Village Clear up
<b>April</b>	Grants paid
<b>May</b>	AGM/ Renew insurance. Review emergency plan/ Confirm defibrillator checks
<b>June</b>	
<b>July</b>	



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<b>August</b>	Confirm Defibrillator checks
<b>September</b>	Advertise for grant applications.
<b>October</b>	Final date for grant applications
<b>November</b>	Discuss grant applications/ begin budgeting process/ confirm defibrillator checks
<b>December</b>	Discuss draft budget

**Upcoming Parish Council meeting dates:**

19<sup>th</sup> April 2022

16<sup>th</sup> May 2022 (Also AGM)

20<sup>th</sup> June 2022

18<sup>th</sup> July 2022

No meeting in August

19<sup>th</sup> September 2022

17<sup>th</sup> October 2022

21<sup>st</sup> November 2022

12<sup>th</sup> December 2022