

Minutes of the meeting / AGM held on Monday 5th June 2023

Attendees

Name	Susan Pallet	Ben Prior	Amberley Diamond	Joanna Hart	Luci D-P	Gavin Wood	Nigel Hawkey	Jo Walshe
	SP	BP	AD	JH	LDP	GW	NH	JW
Role				PC	Bookings	Chair	PC	Treasurer
Present?	NO	YES	YES	YES	YES (Part)	No	No	YES

Held at the Rec

2023 Meeting Schedule

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
30	--	06	03	02	05	10	--	04	02	06	04

Approval of previous minutes

Previous minutes of 2nd May 2023 approved.

Health and Safety Issues

Play Equipment

GW did last month's check and BP taking this on

Action : BP

Financial Matters

Current balance is £8,257.86 (£8,546.23) on 31st May 2023.

Including:

Payments out:

- Amanda Porter – cleaning April: £52.20
- Adam Ray – prep base for TT Table: £1,360.00
- Grundon bins: £13.76
- British Gas Lite, gas to 8th May: £130.18
- British Gas Lite, electricity to 8th May: £256.55

Payments in:

- PC reimbursement of prep for TT Table base: £1,360.00
- Everflow water refund: £164.62

Payments pending:

- Roller Hire (Cricket Club) + additional diesel: £280.00
- Anna Dillon for Artwork: £600

Meter Readings 08/05/2023: GAS: 15948 (15913) Electricity: 70997 (70710)

These readings have been submitted.

Accounts for the year 2022-23 have been approved by Steve Morant.

Administrative Matters

Reports from Clubs and other Rec Ground Users

Blewbury Amazon girls football hire

Looking to provisionally book every Saturday 12 August to 5 May for 1 team. Had discussed this a year or so ago and agreed £20. All agreed to say to yes to matches and that they can white line the pitch (subject GW checking with the Cricket Club that this is ok). Regarding training, they can use it when light on a Monday, but not when it gets dark as concerned that neighbours may not appreciate temporary floodlights, particularly as these can't be stored at the Rec. They can't train on a Thursday until the Astons Touch Rugby has finished.

ACTION: JW to follow up with the Blewbury Amazon contact

Review of hiring T&C's

A few amends are required. Luci D-P to track changes a version or highlight where changes are needed.

Children's Chairs

Considered a quote for children's chairs from LD-P. It was felt that budget cannot stretch to £1,600 at this point and there was concern about where they would be stored. Also it was noted that children's chairs can be hired from the Centre for Reflection and easily moved. As a result, will put this on hold for now.

Fundraising and Social

Bonfire night

Will be held on Saturday 4th November 2023. PC approved ARC to go ahead with Bonfire Night and the associated firework cost expected to be in line with last year £3300 inc VAT.

Ladies Supper

As per last month, taking place on 15th June and will raise funds to pay for/contribute towards the internal decoration of the Pavilion. Volunteers needed to help with catering and other jobs. Jo volunteered to help with the financial side of things. 40 people signed up so far.

Action: AD/ALL

Coronation Tea Party

Held on Sunday 7th May 2023 from 3pm and was very successful with a large number of villagers attending. Thanks to AD for organising and all helped set up and put away.

Safari Supper

Proposed date is 7th October.

Maintenance

1. PAT Testing – booked for 23rd June for £120 +VAT. BP coordinating.

ACTION: BP

Astons' Recreation Committee

2. SSE has done the tree work next to the pylons (thanks for organising BP and saving ARC money). BP agreed to get two quotes for the rest of the tree surgery work. Initial quotes are £3,360 and £6,000.
ACTION: BP to get second quote. JH to ask PC to consider paying for it.
3. There is a significant amount of waste that can be skipped following the work day. GW and BD to meet JI to discuss timing and review materials before disposal. Expect skip to arrive by end June.

ACTION: BP/GW

4. BP to follow with JI re fixing broken wooden plank on the bench, along with new bolts as agreed for £200.

ACTION: BP

Small goals – looks like a kind villager has resurrected the goals, so no need to replace yet. Will keep on watch list to be replaced when no longer viable.

Table Tennis

With thanks to Adam Ray the base for the new table tennis has been completed. It is hoped that the table tennis table itself will be delivered and installed very shortly. SODC has said it should arrive in next couple of weeks and they will also provide some bats & balls.

Boules

Quote received to refurbish boules pitch, including sleeper replacement from Adam Ray for £1,910 (no VAT). On hold until finances allow. Considering a Boules event in Sept 2024 instead of Safari Supper (as History Society will be holding a Safari Supper for their 10 year anniversary). This would help pay back cost of refurbishment if it done next year.

ACTION: JH will ask PC if CIL monies could be used for this.

Development plans

Thanks to Anna for the wonderful artwork, will be a great addition for the Ladies Supper.

Monthly Tasks / Jobs Calendar

The jobs calendar was reviewed.

Any Other Business

Smart meter has been fitted on 15th May, JW to keep an eye to see if readings start going through automatically.

Jobs Calendar

Month	Health & Safety	Process	Social
January	Playground checks Fire extinguisher check	Meter Readings	
February	Playground checks	Meter Readings	

Astons' Recreation Committee

March	Playground checks (inc. ROSPA checklist)	Ensure payments up to date Final VAT return before mid-March Visual Inspection of Pavilion and facilities in recreation ground. Meter Readings	Spring Work Day (confirmed for April 22 nd)
April	Playground checks	Prepare FY accounts Weed & feed grass PAT Testing Meter Readings	
May	Playground checks	Internal Audit (Steve Morant) Meter Readings	
June	Playground checks (inc. ROSPA checklist)	AGM Meter Readings	Astonbury
July	Playground checks RoSPA playground check	Review recreation ground risk assessment. Meter Readings	
August	Playground checks	Meter Readings	
September	Playground checks (inc. ROSPA checklist)	Prepare budget for next year Boiler Service Meter Readings Review Gas & Electricity contracts (expire end October 2023)	Autumn Work Day
October	Arrange & carry out PAT test by 14th October Playground checks	Present budget to PC Meter Readings	Safari Supper
November	Playground checks Boiler Service	Meter Readings	Bonfire Night
December	Playground checks (inc. ROSPA checklist)	Fire Extinguisher checks Meter Readings	