

Minutes of the meeting / AGM held on Monday 4th July 2022

Attendees

Name		Kirsty Richardson	Amberley Diamond	Joanna Hart	Luci D-P	Gavin Wood	Nigel Hawkey	Jo Walshe
		KR	AD	JH	LDP	GW	NH	JW
Role				PC	Bookings	secretary	PC	Treasurer
Present?		YES	YES	NO	NO	NO	YES	YES

Held at Pavilion

2022 Meeting Schedule

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
--	07	07	04	09	06	04	--	05	03	07	05

Approval of previous minutes

Previous minutes of 9th June 2022 approved.

Health and Safety Issues

Playground checklist circulated earlier.

Ask TC to strim asap. Observation: table under cabin climber a little loose, needs to be rectified but not considered urgent.

Financial Matters

Current balance is £8,506.88 (£5,533.24) on 30th June 2022.

Including payments:

Payments out:

- Jemma Bowler, new cleaner, 2 hours: £30.00
- Luci D-P toilet rolls and handtowels: £111.17
- Astonbury: £6,972.33
- Grundon bins: £32.05
- Gas: £36.51
- Castle Water: £42.43

Payments in:

- Astonbury: £10,197.15

Payments pending:

June Cleaning (+carpet cleaning stuff): £130.00

Jeremy invoices: approx. £1,200.00

Meter Readings 28/06/2022: GAS: 15061 (15013) Electricity: 68228 (67869)

These readings have been submitted

Administrative Matters

Monthly playground checks

- RoSPA inspection expected this month. Actions to be addressed if and when raised.

ACTION : KR

- Marquee donation from the pub has been received (£275). Many thanks to the pub owners for this.
- GW recruitment poster circulated : Applications still awaited !
- Public facing sign : JI in possession and needs to be put in position. KR to chase

ACTION : KR

- Flooring – Quote from Beacon Flooring 4/7 discussed. Two other quotes will be required. General feeling was that we should choose our preferred decorating palette and then implement any agreed new flooring as part of overall upgrades in the new year.

ACTION : LD-P

- Table tennis table : SODC have agreed to pay (Decathlon model as previously advised). However the hardstanding and fixing still needs to be done. Tony Page Smith (Aston Building Company) happy to provide the labour for free but material cost needs to be clarified. Potential location next to boules pitch so in the sunshine? However, final choice needs to be clarified : eg with the Cricket Club.

ACTION : LD-P

- Boules Pitch : Timber needs replacing but surface seems fine. Quotation to be sought.

ACTION : LD-P

Reports from Clubs and other Rec Ground Users

JW has had another approach from Blewbury Amazon girls team to use rec for matches. Previously they wanted to play for the whole year, now they have suggested one game a week for one team during the season (September to April). Only toilets would be used. They would need to clean afterwards.

Agreed that it might be acceptable, but they need to set out a detailed proposal in terms of how the whole arrangement would work: eg cleaning, goalposts, parking, how much?

Fundraising and Social

Astonbury

Feedback was that it was amazing!

600-700 attendees; Lessons learned will be embedded in the planning next year. Financial Position: after VAT reclaim £4,900.

Astons' Recreation Committee

Our thanks as ever to Amberley and the rest of the Astonbury committee for making it such a success. Debate about the proportion of charity donation: say 25%, split between Air Ambulance (Alan Dodd family's charity) and Brain Tumour.

Bonfire Night

5/11 is a Saturday, likely to be preferred date but this clashes with half-term. Richard Cox has kindly agreed to put on the show again.

Maintenance

Jl's latest list was discussed. KR to meet with Jl at the Rec and update the list with him and agree the priorities. It would be good to use village teenagers if possible on some of the work.

Action : KR

Pub Fridge

Need to move and protect it before it placed back to the pub when it re-opens in September. Maybe at the beginning of the next popup pub.

Development plans

Nothing to report in addition to the above

Monthly Tasks / Jobs Calendar

The jobs calendar was reviewed.

Any Other Business

Funday, being organised by SODC. Publicity required. Date to be confirmed.

The Committee would welcome new members – please approach any member of the committee if interested.

Jobs Calendar

Month	Health & Safety	Process	Social
January	Playground checks Fire extinguisher check		
February	Playground checks	Meter Readings	
March	Playground checks (inc. ROSPA checklist)	Ensure payments up to date Final VAT return before mid-March Visual Inspection of Pavilion and facilities in recreation ground.	Spring Work Day

Astons' Recreation Committee

April	Playground checks	Prepare FY accounts Weed & feed grass Review Gas & Electricity contracts (expire end Aug 2022) PAT Testing	
May	Playground checks	Internal Audit (Steve Morant) Meter Readings	
June	Playground checks (inc. ROSPA checklist)	AGM	Astonbury
July	Playground checks RoSPA playground check	Review recreation ground risk assessment.	
August	Playground checks	Meter Readings Boiler Service	
September	Playground checks (inc. ROSPA checklist)	Prepare budget for next year	Autumn Work Day
October	Arrange & carry out PAT test by 14th October Playground checks	Present budget to PC	Safari Supper
November	Playground checks Boiler Service	Meter Readings	Bonfire Night
December	Playground checks (inc. ROSPA checklist)	Fire Extinguisher checks	